



DEPUTY ASSISTANT ADMINISTRATOR, DOMESTIC AVIATION OPERATIONS

OCCUPATIONAL SERIES: 0340

FIELD/HQ: HQ

PAY BAND: TSES 02

PILLAR: Security Operations

JOB OVERVIEW

Responsible for strategic input for Domestic Aviation Operations management and services across the Domestic Aviation transportation sector. The incumbent provides innovative and expert leadership in the implementation of Domestic Aviation Operations policies, procedures, and operational activities.

JOB RESPONSIBILITIES

- Advises on aviation security management programs and operations, Federal regulation requirements, inspection management programs, enforcement requirements, and methods to safeguard airports.
- Directs aviation security personnel and activities including passenger and baggage screening, air cargo screening, and security technology.
- Apprises senior leadership of overall operations, status, and anticipated challenges.
- Oversees the review, delivery, and communication of Domestic Aviation transportation security policies, directives, and emergency amendments.
- Develops and implements Domestic Aviation Operations and regulations, as well as infrastructure for canine explosives and explosive operations programs.
- Assesses the impact of threat information, risks of terrorist attacks, and the standards and procedures designed to address those risks.
- Oversees Executive Directors to ensure conformity to the CIP and Outcome Focused Compliance actions and analyze regulatory trends, including common and/or extreme security violations.
- Strengthens Domestic Aviation operations through adaptable detection capabilities, intelligence-driven operations, and enhanced vetting.

JOB SKILLS

- Establishes and maintains a network of senior officials within all organizational components, industry stakeholders, and security and law enforcement officials to promote effective information sharing and enhance security.
- Assesses the effectiveness of operations, programs, and policies, and adjusts as needed to meet emerging priorities.

PROFESSIONAL TECHNICAL QUALIFICATIONS (PTQ)

The application process used to recruit for the position is RESUME-BASED. Each PTQ AND ECQ must be CLEARLY ADDRESSED in your resume.



- Experience in the aviation industry that demonstrates knowledge of laws, regulations, and policies that govern aviation operations and aviation security operations.
- Ability to direct airport, aircraft operations, and/or aviation security programs, to include development and maintenance of passenger, air carrier, and facility security. Such ability includes skill in directing, planning, organizing, and coordinating complex operational activities, and in managing a multi-layered, diverse organization.
- Knowledge of airport, air carrier, and/or government crisis management plans, contingency measures/conditions, and risk/vulnerability assessment methodologies.

EXECUTIVE CORE QUALIFICATIONS(ECQ)



- **ECQ 1: Leading Change.** This core qualification involves the ability to bring about strategic change, both within and outside the organization, to meet organizational goals. Inherent to this ECQ is the ability to establish an organizational vision and to implement it in a continuously changing environment.
- **ECQ 2: Leading People.** This core qualification involves the ability to lead people toward meeting the organization's vision, mission, and goals. Inherent to this ECQ is the ability to provide an inclusive workplace that fosters the development of others, facilitates cooperation and teamwork, and supports constructive resolution of conflicts.
- **ECQ 3: Results Driven.** This core qualification involves the ability to meet organizational goals and customer expectations. Inherent to this ECQ is the ability to make decisions that produce high-quality results by applying technical knowledge, analyzing problems, and calculating risks.
- **ECQ 4: Business Acumen.** This core qualification involves the ability to manage human, financial, and information resources strategically.
- **ECQ 5: Building Coalitions.** This core qualification involves the ability to build coalitions internally and with other Federal agencies, state and local governments, nonprofit and private sector organizations, foreign governments, or international organizations to achieve common goals.