



EXECUTIVE DIRECTOR, INTELLIGENCE

OCCUPATIONAL SERIES: 0340

FIELD/HQ: HQ

PAY BAND: TSES 02

PILLAR: Operations Support

JOB OVERVIEW

Serves as a technical expert for TSA on matters involving intelligence programs and activities, providing focused leadership over intelligence operations, and facilitating the effective performance of the organization at every stage of the I&A intelligence cycle.

JOB RESPONSIBILITIES

- Develops, oversees, and implements plans and procedures to share intelligence and other threat information with TSA leadership, TSA field elements, and the transportation security community.
- Develops, implements, amends, and revises TSA intelligence policies and procedures.
- Coordinates the development and execution of multiple tools, technology, and data sources to facilitate analytic production, intelligence sharing, and risk assessment products.
- Prepares technical papers and policies and conducts briefings and presentations on both strategic and tactical TSA transportation intelligence.
- Establishes collaborative relationships and solutions internal and external to TSA to secure the U.S. transportation system, mitigate threats to U.S. transportation, and share intelligence and information at the widest level possible.

JOB SKILLS

- Manages every stage of the I&A intelligence cycle, to include Planning and Direction; Requirements, Collection and Reporting; Analysis and Production; Dissemination and Feedback.
- Communicates complex intelligence-related issues and information to senior level officials and subordinates.

PROFESSIONAL TECHNICAL QUALIFICATIONS (PTQ)

The application process used to recruit for the position is RESUME-BASED.
Each PTQ AND ECQ must be CLEARLY ADDRESSED in your resume.



- Skill in managing a dynamic, complex, and geographically dispersed intelligence organization as it relates to transportation and/or homeland security.
- Skill in leading organizational change and cultural transformation within a large organization.
- Skill in communicating complex issues and information to senior-level officials (e.g., Cabinet and sub-Cabinet, Congresspersons and related Committees, National Security Council) and subordinates.

EXECUTIVE CORE QUALIFICATIONS(ECQ)



- **ECQ 1: Leading Change.** This core qualification involves the ability to bring about strategic change, both within and outside the organization, to meet organizational goals. Inherent to this ECQ is the ability to establish an organizational vision and to implement it in a continuously changing environment.
- **ECQ 2: Leading People.** This core qualification involves the ability to lead people toward meeting the organization's vision, mission, and goals. Inherent to this ECQ is the ability to provide an inclusive workplace that fosters the development of others, facilitates cooperation and teamwork, and supports constructive resolution of conflicts.
- **ECQ 3: Results Driven.** This core qualification involves the ability to meet organizational goals and customer expectations. Inherent to this ECQ is the ability to make decisions that produce high-quality results by applying technical knowledge, analyzing problems, and calculating risks.
- **ECQ 4: Business Acumen.** This core qualification involves the ability to manage human, financial, and information resources strategically.
- **ECQ 5: Building Coalitions.** This core qualification involves the ability to build coalitions internally and with other Federal agencies, state and local governments, nonprofit and private sector organizations, foreign governments, or international organizations to achieve common goals.