



EXECUTIVE DIRECTOR, SURFACE POLICY

OCCUPATIONAL SERIES: 1801

FIELD/HQ: HQ

PAY BAND: TSES 02

PILLAR: Operations Support

JOB OVERVIEW

Establishes and improves surface transportation security by maintaining a network of surface transportation sector partners for the purposes of actively engaging mass transit and passenger rail, freight rail, highway and motor carrier and pipelines transportation systems to reduce counter-terrorism risk, and providing leadership in establishing security funding priorities, driving policy and performance improvement, and developing and implementing surface security policy.

JOB RESPONSIBILITIES

- Directs policy and performance improvement processes by identifying desired surface security outcomes, establishing performance baselines, implementing incentive mechanisms, and developing performance testing methodologies and audits.
- Oversees the development and implementation of surface policy that considers prevention, response, and recovery.
- Advises and administers the formulation and delivery on surface security policy issues, funding investments, and transportation security information as appropriate.
- Oversees the development of training and educational materials for public and private sector surface transportation employees.
- Provides expert security guidance to industry association partners and government sectors on surface security policy issues.
- Advises on all matters related to surface transportation industry and briefs Congressional members and staff on surface transportation security policy.
- Oversees the administration of the Surface Transportation Security Advisory Committee, including the assigned Designated Federal Officer.
- Conducts and supports media relations in coordination with TSA Strategic Communications & Public Affairs (SCPA).

JOB SKILLS

- Collaborates with surface industry partners to develop national policy.
- Monitors proposed and enacted legislation impacting surface security.
- Uses a threat based, risk management approach to develop strategies, policies, agreements, and programs to mitigate surface security risks.

PROFESSIONAL TECHNICAL QUALIFICATIONS (PTQ)

The application process used to recruit for the position is RESUME-BASED. Each PTQ AND ECQ must be CLEARLY ADDRESSED in your resume.



- Knowledge of surface transportation security standards and regulations.
- Knowledge of national and regional plans affecting surface transportation security.
- Knowledge of the relationships between Department of Homeland Security components and programs and private sector industry operators, associations and organizations and/or other governmental departments, bureaus, or equivalent organizations in monitoring, networking, and managing surface transportation.

EXECUTIVE CORE QUALIFICATIONS(ECQ)



- **ECQ 1: Leading Change.** This core qualification involves the ability to bring about strategic change, both within and outside the organization, to meet organizational goals. Inherent to this ECQ is the ability to establish an organizational vision and to implement it in a continuously changing environment.
- **ECQ 2: Leading People.** This core qualification involves the ability to lead people toward meeting the organization's vision, mission, and goals. Inherent to this ECQ is the ability to provide an inclusive workplace that fosters the development of others, facilitates cooperation and teamwork, and supports constructive resolution of conflicts.
- **ECQ 3: Results Driven.** This core qualification involves the ability to meet organizational goals and customer expectations. Inherent to this ECQ is the ability to make decisions that produce high-quality results by applying technical knowledge, analyzing problems, and calculating risks.
- **ECQ 4: Business Acumen.** This core qualification involves the ability to manage human, financial, and information resources strategically.
- **ECQ 5: Building Coalitions.** This core qualification involves the ability to build coalitions internally and with other Federal agencies, state and local governments, nonprofit and private sector organizations, foreign governments, or international organizations to achieve common goals.